



## Taking an AP Exam at Early College Academy and Career Enrichment Center

- ➔ **STEP 1:** Use the class-specific JOIN CODE to join your AP teacher’s classroom on the MyAP website (<http://myap.collegeboard.org>) and set your exam decision to “YES” **no later than November 1, 2023.**
- ➔ **STEP 2:** Starting August 28, 2023, submit payment of \$98 for the AP exam that you are choosing to take at ECA/CEC’s payment website (<http://aptsusa.com/eca-cec>). Payment must be received **no later than November 1, 2023.** (*College Board charges cancellation/un-used exam fees; if a student cancels after November 15th, or fails to take the exam in May, \$40 will be forfeited to pay this charge.*)

***BOTH Steps 1 & 2 MUST be completed by Nov. 1, 2023 to complete an AP exam order activation. Orders activated after this will incur an additional LATE FEE of \$40 per exam. (LATE FEE is required by College Board.)***

(Students eligible for free/reduced lunch should contact Counselor Alicia Faulds ([alicia.faulds@aps.edu](mailto:alicia.faulds@aps.edu)) to obtain the **fee reduction code**. A \$40 deposit will be collected, but \$35 of that fee will be refunded once the exam is completed, resulting in a final fee of \$5 per exam.)

### **ECA/CEC AP Exam Ordering Deadline:**

**Exam Activation Deadline: November 1, 2023**

**Full Exam Payment Deadline: November 1, 2023**

For more information and details as well as assistance  
and support visit <http://aptsusa.com/eca-cec>



OR contact Ms. Vierra, ECA/CEC Testing Coordinator, at: [jessica.vierra@aps.edu](mailto:jessica.vierra@aps.edu)